

Checklist - Short Term - Journalism (less than 90days)

SL. No.	Documents From Applicant	YES/NO
1	Original Passport with more than 6 months' validity.	
2	Recently taken 2 passport sized colour. Photographs.	
3	Duly filled Online Visa application form by Applicant.	
4	Letter from Employer referring his/her purpose of visit. Any letter issued by the company/organization should contain employers contact number and contact e-mail id)	
5	Employment Proof / Occupation Proof. Any letter issued by the company/organization should contain employers contact number and contact e-mail id)	
6	Copy of ID Card.	
7	Photocopy of Income Tax Return (ITR) of last 2 year and PAN Card. (If unable to submit any of ITR or Bank Statement then a letter of Explanation mentioning the reason must be Submitted).	
8	Bank Statement of last 6 months [bank's statement with original stamp and sign by bank Authority].	
9	Relation Proof between applicant and sponsor. (If applicant is sponsored for his travel)	
10	Health Condition Form (Please refer to home page).	
	From Korea	
11	Invitation letter from Korea (Attestation is not required, either original invitation letter or scan copy or photocopy can be submitted).	
12	Scan copy or photocopy of Business Registration of Inviting Korean Company.	

Fees:		
Visa Fees (Normal)	Rs. 3400	
VFS Charge	Rs. 1380.	
Courier Charge	Rs. 550	

Important Note:

Applicant / Travel Agent / Representative are requested not to contact the Consulate General of the Republic of Korea, Chennai, for visa application status & visa processing updates

Applicant / Travel Agent / Representative

Name:

Signature & Date;

Officer's Signature

Contact Number: